

NOVISPACE

SERVICES

Project Management

- Pre-advice, budgeting and cost consultancy
- Introduction and appointment of bespoke Professional Team and Consultants
- Management and interface with Professionals, Design Team and Contractors
- Assistance to the specification and pricing / contract documentation – value engineering
- Contract Administration / Employers Agent Service
- Weekly meetings with Clients, fortnightly reports including program, procurement and budget updates
- 24 hour, 7 days a week, access to Novispace – including weekend and evening meetings with Clients
- Trade discounts negotiated on all procurements
- Fixed fees negotiated with Professional Teams

Construction Management

- Pre advice on planning, budgeting, timing, and Quantity Surveyor budget estimate.
- Fixed price commitment of a full Professional and Design Team, appointed by Novispace
- Manage the entire Planning Process, utilizing experience and relationships with Councils etc.
- Providing assistance to Clients on all procurements, including the ability to ensure the full trade discount is provided.
- Provide a full Construction Team, including specialist sub-contractors of proven worth and experience
- Appointed Quantity Surveyor or Solicitor to deal with all Contract documentation, warranties and insurances and negotiation of build price.
- Weekly meeting with Clients throughout the entire project.
- Fortnightly reports and monthly valuations (Quantity Surveyor), programs and procurement schedules.
- Full site supervision, monitoring, interface and management role.
- 12 month post contract Agreement to ensure snagging and defects are completed by the Contractor

Quantity Surveying / Cost Consultancy

- Full cost control, monitoring and reporting of all financials
- Full budget appraisal pre-tender
- Value engineering of the Professional Team Design
- Providing tender documentation and reviewing and negotiating with the Contractors
- Full financial management of the project, including weekly updates and monthly valuations
- Contract Administration and final Certificates

Procurements / Specialist finishing trades

- Novispace are able to provide access to proven trades for all finishes to a project
- Novispace pride themselves on total transparency for their Clients with such trades, ensuring a full discount is available
- Novispace only promote companies they have worked with and have a proven ability to “add-value” to the project
- With a number of on-going projects the Clients benefit from the “economies of scale” available through repeat appointments via Novispace
- Novispace are able to offer an independent vehicle for all their Clients procurements, thus offering further transparency throughout the project

Further Services

- Novispace pride themselves on the ability to fill the gaps for the Architects, Designers and Clients through their experience and relationships, such areas include;
- Party Wall Surveyors
- Quantity Surveyors
- Structural Engineers
- Fire and Safety Engineers
- CDM Coordinators
- Rights of Light Noise and Acoustic Surveys
- Environmental, Soil and Waste Management Plans
- Construction Management Plans
- Planning Consultancy
- Kitchen and Bathroom Design
- Lighting and Audio Visual Design
- Landscape Design